

# people and places: responsible volunteering

## SUPPORT PLAN FOR WORK OF VOLUNTEERS AT SABAH NEPAL, 2018-2019

This plan describes ways in which volunteers can help this project to develop their aims and goals.

AIMS	ACTIONS AND COMMENTS
1. To help develop further publicity and marketing strategies	<ul style="list-style-type: none"> <li>• Volunteers with relevant skills could help develop advertising strategies for Sabah using film and digital story telling techniques</li> <li>• Volunteers with appropriate experience could help with a variety of advertising methods, to gain them further publicity.</li> <li>• Volunteers could help businesses find wider markets for their goods.</li> <li>• Volunteers with appropriate skills could use their expertise in art, design, photography etc to design promotional materials</li> <li>• Volunteers with appropriate experience could help develop packaging to attract more buyers for Sabah goods</li> </ul>
2. To assist with product design and development	<ul style="list-style-type: none"> <li>• Creative product designers could help to widen further the range of products made by the home based workers of Sabah, using textiles and related crafts</li> <li>• Volunteers with appropriate skills could help the women at the cafes with menu design, using local produce and recipes adapted for the sales market</li> </ul>
3. To use technical expertise to help train local people	<ul style="list-style-type: none"> <li>• Volunteers skilled in an aspect of textiles and/or crafts not currently made by Sabah could run demonstration sessions for the women there</li> <li>• Volunteers with IT skills could help the women at Sabah to update the way they write their monthly reports</li> <li>• Volunteers trained in adult literacy could help the home based workers develop their literacy skills related to report writing</li> </ul>

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	<ul style="list-style-type: none"> <li>• If required, volunteers could help the women at the cafes with front of house and customer service training, as directed by the Sabah team.</li> </ul>
4. To help with financial management and operational issues	<ul style="list-style-type: none"> <li>• Appropriately skilled volunteers could help Sabah with long-term business planning</li> <li>• Some volunteers could assist with operational management of the supply chain</li> </ul>
5. To support the work of teachers and helpers at the childcare centre	<ul style="list-style-type: none"> <li>• Volunteers with appropriate experience could help the teachers expand the range of activities offered to the children at the childcare centre, based on a strategy of learning through play.</li> <li>• Volunteers with appropriate skills could help to train the teachers at the centre.</li> <li>• Volunteers could help create a wider range of resources, using locally available materials</li> </ul>
6. To provide additional community support as requested	<ul style="list-style-type: none"> <li>• According to individual skills and expertise, volunteers could be asked to run workshops or assist with individual training to help expand the capacity of women in the Sabah communities.</li> <li>• As directed by the Sabah team, volunteers could help to mentor the women workers, helping them to develop their self-confidence, time- management skills and crisis management capacity.</li> </ul>

Reviewed December 2017